

# Positions: Health and Safety Assessors

## Overview

The roles are a key part of our ContractorCheck service and involve the assessment, evaluation and validation of safety management systems and best practices of contractors across a multitude of trades and sizes, throughout Canada, as well as administrative support functions. The assessments are primarily desktop assessments i.e. web, email, fax and document based, with limited requirements for site visits.

## Primary Functions

- Assess the safety management programs of contractors working with our clients using our internal assessment tools, against relevant federal and provincial legislation, client specific standards and best practices
- Provide appropriate support and guidance to contractors in the attainment and maintenance of our accreditation standards
- Provide technical and administrative health and safety support to the ContractorCheck Assessment Team.

Team members also assist in the update and development of relevant accreditation standards and assessment protocols, as well as help develop and produce guidance and support material for contractors and clients.

## Qualifications & Experience

- Post-secondary degree or diploma in Occupational Health and Safety
- CRSP professional designation (required for Lead Assessors)
- Practical experience in or with construction, manufacturing, engineering or trades
- Working knowledge of provincial and federal health and safety legislation, safe work procedures and best practices
- Risk management, auditing or consulting experience
- Experience using Microsoft Office applications (and an ability to quickly learn new software applications and programs) is essential
- Experience with Certificates of Insurance (COI) and worker's compensation (WCB/WSIB/CSST) documents
- Bi-lingual (French and English) is an asset and may be required for some positions.

Please send your resume to Glenn Pringle by fax at 416-640-2445 or via email at [gpringle@contractorcheck.ca](mailto:gpringle@contractorcheck.ca). Only those candidates being considered for an interview will be contacted.